



BIDS AND AWARDS COMMITTEE

Technical Working Group

PR No. 2024-07-189

DOT XI Consultancy Services for the Formulation of a Regional Tourism Development Plan FY 2025-2028

Post Qualification Evaluation Summary Report

1.0 PROJECT IDENTIFICATION

Table 1. Identification

1.1 Purchaser	
(a) Name	DOT XI
(b) Address	Unit 1-5 COPE Development Center Building, CM Recto, Davao City
1.2 Name of Project	DOT XI Consultancy Services for the Formulation of a Regional Tourism Development Plan FY 2025-2028
1.3 Location of the Project	Davao Region
1.4 Approved Budget of Contract (ABC)	Php 750,000.00
1.5 Method of Procurement	Public Bidding

2.0 INITIAL STEPS IN THE BIDDING PROCESS

Table 2. Initial Steps in the Bidding Process

2.1 Pre-Procurement Conference	08 August 2024
(a) Date of First Publication	09-16 August 2024
(b) Date of PhilGEPS Posting	09-16 August 2024
2.2 Issuance of Bidding Documents	
(a) Period of Availability of Bid Docs	09-16 August 2024
(b) Number of Bid Docs Issued	3
2.3 Pre-bid Conference, if any	
(a) Date of Conference	20 August 2024





3.0 SUBMISSION AND OPENING OF BIDS AND PRELIMINARY EXAMINATION

Table 3. Bid Submission and Opening

3.1 Bid Submission Deadline	
(a) Original date, time	02 September 2024 at 10:00am
3.2 Bid Opening Date, time	09 September 2024 at 10:00am
3.3 Numbers of Bid Submitted	2
3.4 Bid Validity Period (Days or Weeks)	
(a) Original Specified	120 days from September 2, 2024

Table 4. Technical Bid Evaluation

Summary of Evaluation

Criteria	Bidders	
	Collective Plus Business Consultancy Services	EJLD Tourism Consultancy Services
Quality of Personnel to be assigned to the project (30%)	30%	30%
Experience and Capability of the Consultant (30%)	30%	30%
Plan of Approach and Methodology in delivering the services required (40%)	38%	36%
Total Rating	98%	96%

POST QUALIFICATION Validation/Verification of Documents: Eligibility and Technical Proposal

Requirements	Findings/Remarks
Eligibility Envelopes	
1. Registration Certificate (SEC/ DTI/ CDA)	Responsive
2. Business Permit	Responsive
3. Tax Clearance	Responsive
4. Eligibility Documents Submission Form (Annex B)	Responsive





5. Statement of the Consultant's Nationality (Annex E)	Responsive
6. Curriculum Vitae (CV) for Proposed Professional Staff	Responsive
7. PhilGEPS Registration	Responsive - Registered with PhilGEPS since October 17, 2021
8. Statement of all its ongoing and completed government and private contracts within the relevant period, where applicable, including contracts awarded but not yet started, if any	Responsive - <i>Collective Plus Business Consultancy Services</i> has completed the services provided for government sector such as Department of Tourism - XI and various private entities such as UNDP Asia Pacific, GIZ Philippines and LED Philippines
9. Latest Audited Financial Statements stamped "received" by the BIR or its duly accredited and authorized institutions	Responsive

Technical Envelope	
1. Technical Proposal Submission Form	Responsive
2. Consultant's Reference	Responsive - Submitted Affidavit stated Not included in the GPPB's list of Blacklisted or barred from bidding by the GOP or any of its agencies, offices, corporations, or LGUs, including foreign government/foreign or international financing institution, with certification dated August 16, 2024 signed by Ana Flor Pepito, Collective Plus Business Consultancy Services , notarized by Atty. Tirso S. Lasay, Jr., PTR #: 3515046, January 2, 2024
3. Comments and Suggestions of Consultant on the Terms of Reference and on Data, Services	Responsive
4. Description of the Methodology and Work	Responsive





Plan for Performing the Project	
5. Team Composition and Task	Responsive
6. Format of Curriculum Vitae (CV) for Proposed Professional Staff	Responsive
7. Time Schedule for Professional Personnel	Responsive
8. Activity (Work) Schedule	Responsive
9. Omnibus Sworn Statement	Responsive
Financial Envelope	
1. Financial Proposal Submission Form	Responsive
2. Summary of Costs	Responsive
3. Breakdown of Price per Activity	Responsive
4. Breakdown of Remuneration per Activity	Responsive
5. Reimbursables per Activity	Responsive
6. Miscellaneous Expenses	Responsive
BID PRICE	Php 700, 000.00

PERSONNEL:


Project Lead : **MR. REYMOND LANGUING PEPITO**
 Master Planner & Environmental Planner : **MR. STEVEN ADRIANNE CHUA**
 Hospitality & Tourism Specialist : **MS. LANI STA. MARIA**
 Writer & Researcher : **MR. IAN DERF SALVANA**






4.0 Recommendation:


Having complied with the Legal, Technical and Financial capability requirement contained in the bidding documents, the Technical Working Group hereby finds the offer of **COLLECTIVE PLUS BUSINESS CONSULTANCY SERVICES** as the **Highest Rated and Responsive Bid (HRRB)** for the procurement of Consultancy Services for the **Formulation of a Regional Tourism Development Plan Fiscal Year (FY) 2025-2028**.


MONALIZA LAURON, Senior TOO
TWG – Head


KATHERINE RUBIO, TOO II
TWG – Assistant Head


MARA LAURICE OCAY, TOO I
TWG – Member


REGINE GUMTE, TOO I
TWG – Member


MARCHIEZA BICONG, TOO II
TWG – Member

